

Property Buying Checklist

Buying Property Checklist

✓ Finalise Your Finances

- ☐ Get pre-approval from your bank to determine your borrowing capacity
-

✓ Securing the Sale

- ☐ Engage breezeconveyancing.com.au for legal support
 - ☐ Book a building and pest inspection of the property
 - ☐ Complete the buyer's questionnaire and sign the agreement
 - ☐ Let your conveyancer review and draft any special conditions in the contract
-

✓ Getting Your New Home

Conveyancing Starter Pack

- ☐ Receive your Conveyancing Starter Pack
- ☐ Complete and sign the pack by the due date
- ☐ Return it to your lawyer/conveyancer/settlement agent

Property Buying Checklist

Prepare for Settlement

- ☐ Finalise your finances
- ☐ Send your conveyancer the documents received from the seller or agent
- ☐ Provide 100 points of identification (e.g., passport, driver's license, birth certificate)
- ☐ Verify your identity
- ☐ Insure the property
- ☐ Make your stamp duty payment (consult your paralegal for your state's requirements)
- ☐ Arrange a pre-settlement inspection
- ☐ Pay your conveyancing invoice
- ☐ Organise your move using services like Property Helper

Settlement Day

- ☐ Your lender transfers the settlement amount to the seller
- ☐ Conveyancer confirms settlement is complete
- ☐ Agent hands over the keys to your new home
- ☐ Request the registration confirmation from your bank to certify official transfer of ownership

You're done. Congratulations on your property journey! 🎉